Attention:	**To whom it may concern**
Date:	**04/03/2021**
From:	**Oman Tower Company LLC**
Our Reference:	Tender # OTC-T-001-2021 - Maintenance of telecom tower sites

Tender No: - OTC-T/001/2021

Tender Title: Maintenance of telecom tower sites

Dear,

Oman Tower Company LLC (Oman Towerco) invites 'Bidder' to bid for the Services in accordance with the terms and conditions set down in the Tender Documents. If you are a successful Bidder you shall be required to enter into a Contract in accordance with the Form of Agreement.

The Tender Documents shall comprise the following Sections:

T1 Invitation to Bid.

T2 Instructions to Bidders.

T3 Data to be provided by Bidders.

C1 Form of Agreement.

C2 HSE Requirements.

C3 Conditions of Contract.

C4 Scope of Work.

C5 Schedule of Prices.

C6 Specification *(Not used)*.

C7 ICV Content.

Only section T1 is provided; the other documents will be issued to interested Bidders that pay the Tender fee and submit confirmation of payment of the Tender Fee and the Bidder Data Sheet attached under Appendix 1 to the undersigned.

In the preparation and submission of the Tender, Bidder shall comply with the Tender Documents. Oman Towerco reserves the right to disqualify the Bidder if any of the requirements included in the Tender Documents are not met.

Yours faithfully,

For Oman Tower Company LLC

OMAN TOWER COMPANY LLC

OTC-T-001-2021 - Maintenance of telecom tower sites

T1, INVITATION TO BID

Contents

1.0 TERMS OF TENDER AND TENDER OVERVIEW 4

1.1 TERMS OF TENDER 4
1.2 ABOUT OMAN TOWERCO COMPANY 4
1.3 DESCRIPTION OF THE SERVICE 4

2.0 REQUIREMENTS TO COLLECT TENDER DOCUMENT 4

2.1 BIDDER DETAILS SHEET 4
2.2 TENDER FEE 4
2.3 CONFIDENTIALITY DECLARATION 4

3.0 OMAN TOWERCO CONTACT POINT 5

4.0 TENDER COLLECTION 5

4.1 COLLECTION OF TENDER DOCUMENTS 5

5.0 BID BOND 5

6.0 OUTLINE TENDER PROCESS AND SUBMISSION OF BID 5

7.0 CONTRACT AWARD 5

8.0 APPENDIX 1 – BIDDER DETAILS FOR THIS TENDER 6

9.0 APPENDIX 2 – CONFIDENTIALITY DECLARATION 7

9.1 DEFINITIONS 7
9.2 CONFIDENTIALITY 7
9.3 COPYRIGHT 7
9.4 RETURN OF CONFIDENTIAL RECORD 7
9.5 THIRD PARTIES 7
9.6 VALIDITY 8

1.0 Terms of Tender and Tender Overview

1.1 Terms of Tender

1.1.1 The terms and conditions applicable to this Tender Process are detailed in Sections T1, T2, and T3, C1 to C7 may only be available with the complete Tender Document following payment of the Tender Fee.

1.2 About Oman Towerco Company

1.2.1 Oman Tower Company LLC (the "Company" or "TowerCo") founded in April 2018 is authorized by the TRA to operate passive telecom infrastructure supplier in Oman.

1.2.2 The Company aims to develop telecom tower infrastructure in Oman, to be shared among telecommunications operators, to improve coverage, quality and affordability of telecommunications services in the Sultanate.

1.3 Description of the Tender scope of work

Corrective and preventive maintenance of all of the Company's tower sites (owned and managed sites, greenfield and rooftop sites) across Oman, for one year (renewable).

The scope includes the maintenance and repair of all of the Company's assets at the sites (tower, civil works, access road, equipment shelter in a few cases), but does not include major tower repair or refurbishement.

The Company currently has over 450 greenfield and 150 rooftop sites (on air or in construction, owned or managed and maintained) and expects to reach 650 greenfield and 400 rooftop sites on air by end of next year.

2.0 Requirements to Collect Tender Document

2.1 Bidder Details Sheet

2.1.1 In order to correctly identify the Bidder and the Bidder's point of contact for this Tender Process, Appendix 1 shall be completed by the Bidder and presented, by hand or scanned and forwarded via email, to the Contracting Section before the Tender Documents can be released to the Bidder.

2.2 Mandatory requirement:

2.2.1 Company duly registered in Oman and authorized to run the considered business.

2.2.2 Evidence of relevant experience and staff.

2.2.3 SMEs are encouraged to bid. Non-SMEs will be required to subcontract at least 50% of the work to SMEs (and such SMEs shall also be authorized for such activity and have the appropriate staff).

2.3 Tender Fee

2.3.1 The Tender Fee for this Tender is **RO 400**.

2.3.2 The Bidder can make the payment of the Tender Fee through Bank transfer to the following Oman Towerco account, which the transfer receipt must be presented in order to collect the Tender Documents:

Oman Tower Company LLC
Bank: Bank Muscat
Swift: BMUSOMRXXXX
Account: 0423053700860011

2.4 Confidentiality Declaration

2.4.1 Prior to collection of the Tender Documents the Bidder shall sign the attached Confidentiality Declaration (Appendix 2). The Confidentiality Declaration must be completed, signed by an authorized person, stamped with the Bidders company stamp, and be presented, by hand or scanned and forwarded via email, to the Oman Towerco Contracting Section before the Tender Documents can be released to the Bidder.

3.0 Oman Towerco Contact Point

3.1.1 All communication with Oman Towerco shall be through Clarification Requests, in writing and addressed to Procurement@omantowerco.om

3.1.2 No Clarification Requests shall be entertained through emails or after the Clarification Request Closing Date included in the table in Article 6.5.1.1 below

4.0 Tender Collection

4.1 Collection of Tender Documents

4.1.1 Once the Bidder Details Sheet, Confidentiality Declaration and confirmation of payment of Tender Fee requested in Article 2.3 abovehave been received, Bidder may collect the Tender Documents from Oman Towerco Contracting Section.

5.0 Bid Bond

5.1.1 Not required

6.0 Outline Tender Process and Submission of Bid

6.1.1 The Technical Tender Submission Date and the Commercial Tender Submission Date are the same. The Technical Tender and Commercial Tender shall be submitted in separate files. The opening of the Technical Tender and Commercial Tender is the discretion of Oman Towerco.

6.1.2 The proposed Tender Process schedule is:

Activity	Date
Issue of T1-Invitation to Bid	04/03/2021
Tender Documents available for collection	04/03/2021
Final date for collection of Tender Documents	18/03/2021
Clarification Request Closing Date	25/03/2021
Bids Submission Date	**01/04/2021**

6.1.3 Bids to be submitted by 12.00 PM on or before Bid Submission Date.

7.0 Contract Award

In the event that Oman Towerco considers Bidder as technically qualified and commercially a potentially successful competitor for the award of the Contract, Oman Towerco may subject Bidder to a further technical and financial evaluation. Only when a Bidder satisfies Oman Towerco technical, financial and commercial requirements will a Contract be awarded.

8.0 Appendix 1 – Bidder Details for this Tender

Contract/ Tender number	**OTC-T-001-2021**
Contract/ Tender title	**Maintenance of Telecom Tower Sites**
Full name of Bidder	
Postal Address	
City	
Country	
Website	
Office main tel. number	
Country of registration	
Status in Oman	Agent / locally registered branch office / Omani LLC / foreign company
Ownership details *(percentages and names, indicate where Omani)*	- XX% - - XX% - - XX% -

Name of company and address to be awarded the Contract (if different from details above)

Full name	
Registered address	
City	
Country	
Office main tell number	
Status in Oman	Agent / locally registered branch office / Omani LLC / foreign company
Ownership details *(percentages and names, indicate where Omani)*	- XX% - - XX% - - XX% -

Bidder's representative to which all Tender correspondence shall be addressed

Name of person	
Fax number	
Telephone number	
GSM number	
e-mail address	

Bidder's agent in Oman (if applicable)

Omani agent name	
Postal address	
Fax number	
Telephone number	
GSM number	
e-mail address	
Our Omani agent is permitted to pick up the Tender Documents on our behalf	Yes No, we will pick up the documents ourselves. No, please send the documents to my foreign address stated above.

Tender Fee is paid and receipt attached: ☐

Tender Documents Received By: Signature ……

Resident Card No.……

9.0 Appendix 2 – Confidentiality Declaration

The undersigned …….. Having its principal office..... (The 'Bidder') hereby declares Oman Tower Company LLC ('Oman Towerco') to accept the following terms and conditions on which the Company is prepared to communicate to the Bidder certain Confidential Information pertaining to the Work under the above mentioned Tender as hereinafter defined.

9.1 Definitions

9.1.1 **Confidential Information**

shall mean all knowledge, data or information acquired by Bidder from, or disclosed to Bidder by the Oman Towerco, or on behalf of Oman Towerco, in connection with the Tender Documents, Clarifications and the Tender Process in writing, drawings, magnetic tapes, computer programs or in any other way, as well as all knowledge, data or information derived there from, to the extent that such knowledge, data or information at the time of such acquisition or disclosure is not either already in the unrestricted possession of Bidder or part of public knowledge or literature.

9.1.2 **Confidential Record**

Shall mean all Tender Documents, Clarifications and any other material containing Confidential Information.

9.1.3 **Third Party**

Shall mean any party other than Oman Towerco or Bidder.

9.2 Confidentiality

9.2.1 Bidder shall preserve and cause its employees to preserve the confidentiality of any Confidential Information.

9.2.2 Bidder shall not for any purpose other than the preparation and submission of a Bid

- disclose to any Third Party or enable any Third Party to note the fact that Bidder has been invited to submit a Bid and/or, if applicable, the fact that the Contract is awarded to Bidder;
- reproduce, copy or use, or disclose to, place at the disposal of or use on behalf of any Third Party or enable any Third Party to read, copy or use, any Confidential Information; except with the prior written consent of Oman Towerco.

9.2.3 The undertakings above shall continue insofar and for so long as the Confidential Information or Confidential Record in question has not:

a) become part of the public knowledge of literature otherwise than through any act or default on the part of Bidder; or

b) been disclosed to Bidder under an obligation to maintain secrecy by a Third Party (other than one disclosing on behalf of Oman Towerco) who could lawfully do so and who did not derive such Confidential Information or Confidential Record from Oman Towerco.

9.3 Copyright

9.3.1 The copyright in any Confidential Record shall, in the absence of any express provision to the contrary thereon, be vested in Oman Towerco. Copyright in any record containing geological or geophysical data acquired or generated by Bidder in connection with the Contract shall be vested in Oman Towerco.

9.4 Return of Confidential Record

9.4.1 If Bidder declines to submit a Bid or is notified that its Bid is unsuccessful, upon written notification thereof by Oman Towerco, Bidder shall destroy electronic copies and return all hard copy Tender Documents including Addenda and Clarifications to Oman Towerco.

9.5 Third Parties

9.5.1 Bidder shall ensure that if under the terms of this confidentiality agreement any of the Confidential Information comes to the knowledge and/or in the possession of any Third Party, Bidder shall require from such Third Party that it shall abide by stipulations equivalent to those contained in this confidentiality agreement.

9.6 Validity

9.6.1 This Confidentiality Declaration shall be valid for a period of 5 (five) years from the date signed by the Bidder.

Agreed and accepted this

..... Day of..... 2021

And signed by a duly authorized person on behalf of the Bidder

_____

(Signature)

Name: _____

Position: _____

For: _____